

Caton with Littledale Parish Council

Clerk: Laura McGowan

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**All parish councillors are hereby summoned to the parish council meeting of
Caton with Littledale Parish Council on
Tuesday 9th December 2025 at 7pm at Victoria Institute, Caton**

Agenda

- 1. Open Forum**
- 2. Receive Apologies for absence**
- 3. To consider and approve the minutes of the meetings held Tuesday 11th November, 2025**
- 4. To receive declarations of interest and dispensations**
- 5. To consider planning applications and matters**

25/01122/FUL - Erection of a shed

Property address – 7 Parklands, Parklands Drive, Caton, Lancaster LA2 9FB

25/01012/FUL – Amendment to reconfiguration of dwelling to alter position of main entrance, erection of single storey front and rear extensions, raising of roof to create first floor level, installation of rooflights, addition of windows to gable ends and alterations to fenestration

Property address - Fern Lea, Holme Lane, Brookhouse, Lancaster, LA2 9JT

25/01253/FUL - Construction of a dormer extension to the rear elevation incorporating balcony, conversion of garage to habitable room and removal of garage door and installation of door/window

Property address - The New Bungalow, Caton Green Road, Caton Green, Lancaster LA2 9JG

6. Accounts and finance

Payments

G A Willan (Fix light in Hornby Road Car Park)	£68.89
Lancaster City Council (Grass cutting)	£2737.63
Station Farm Christmas Trees	£140.00
Clerk Expenses for Christmas Lights Switch On	£106.49

Regular Payments

Easyweb website hosting (S/O) (Dec)	£47.52
Victoria Institute (Contribution Dec)	£800.00
Victoria Institute (room hire Nov & Printing)	£39.25
Clerks Wages (Dec)	£705.05
Clerk Expenses (Nov – inc VI lock)	£94.00
Bank service charge (Nov)	£6.00
O2 (Clerks Mobile Nov)	£8.00
Graham Gardner VI Toilet cleaning	£341.25

Receipts

Lancaster University Community Wind Turbine Fund	£1,650.00
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Balance at end of Nov 2025

Unity Bank Instant Account	£60,742.10
Unity Bank Savings	<u>£10,000.00</u>
Total	£70,742.10

7. To consider the update on the Fell View playpark repair and maintenance.

- To consider update on the progress of repairs
- To consider latest safety report received
- To consider any LEF funding update
- To consider update request for funds from Playpark Action Group

8. To consider any highways and/or footpath matters.

- To consider SpIDs relocation update
- To consider residential complaint over signage
- To consider update on light in Hornby Road Car Park

9. To consider any Bus Service Improvement Plan (BSIP) for 2026/7**10. To consider any parish management and maintenance matters.**

- To consider planter removal at Sycamore parade
- To consider update from bench placement survey re: bus stops and shelters
- To consider update on display of materials in Memorial Garden Notice Board
- To consider maintenance of cobbled area around the Fish Stones.

11. To consider any parish management relating to Victoria Institute.

- To consider update from VI AGM

12. To consider the update and status on the Greenway.

- To approve any update on works

13. To consider update on the Poor's Land distribution.**14. To consider financial position and draft budget for 2025/2026****15. To consider an update on the passive housing development/Lune Valley Community Land Trust****16. To consider update on provision for young people of the parish inc. engagement Activities****17. To update on Christmas Tree light switch-on event .****18. To receive items for consideration for a future agenda and Any Other Business**

- To consider councillor details on parish website

19. Date and time of the next parish council meetings.

- Tuesday 13th January, 2026 – 7pm VI